

**CAPITAL REGIONAL DISTRICT**

**BYLAW NO. 3201**

.....  
**A BYLAW TO ASSIGN, REGULATE AND DISPLAY CIVIC ADDRESS NUMBERS IN THE  
JUAN de FUCA ELECTORAL AREA**  
.....

**WHEREAS** the Capital Regional Board has established by Bylaw No. 2010, “Juan de Fuca Numbering of Buildings Service Establishment Bylaw No. 1, 1992”, the service of the numbering of buildings;

**AND WHEREAS** the Capital Regional Board wishes to implement a civic addressing system for the Juan de Fuca Electoral Area.

**NOW, THEREFORE** the Board of the Capital Regional District in open meeting assembled hereby enacts as follows:

**1.0 GEOGRAPHIC AREA**

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1.1 This bylaw applies to the lands identified as the Juan de Fuca Electoral Area as outlined on the map attached as Schedule “A” which is attached to and forms a part of this bylaw.

**2.0 DEFINITIONS**

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2.1 Within this bylaw the following definitions apply:

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| “Building”     | means a structure that is used or intended to be used for supporting or sheltering persons, a place of business or the operation of some sort of industrial activity and is the primary structure on a parcel of land; but does not include mobile homes or recreation vehicles that are situated in mobile home or RV parks as outlined in the appropriate CRD zoning bylaw; |
| “District”     | means the Capital Regional District;                                                                                                                                                                                                                                                                                                                                          |
| “Property”     | means any parcel, block or other area in which real property is held or into which real property is subdivided but does not include a street or portion of a street;                                                                                                                                                                                                          |
| “Street”       | means highway, road, lane, or other public thoroughfare but does not include a private right of way or private roads;                                                                                                                                                                                                                                                         |
| “Driveway”     | means any private right of way, private road or other access onto private property but does not include public thoroughfares;                                                                                                                                                                                                                                                 |
| “Civic number” | means those numbers assigned by the Capital Regional District for the purpose of numbering buildings and/or properties;                                                                                                                                                                                                                                                       |

“Unit number” means a qualifying description used to distinguish a group of buildings or dwellings with the same civic number;

“Civic address” consists of a civic number and a unit number if it is required.

### **3.0 SEVERABILITY**

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3.1 If any section, subsection, sentence, clause, definition, phrase or the map in this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this bylaw.

### **4.0 AUTHORITY**

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4.1 It is the authority of the District to assign civic addresses to all properties and their primary buildings associated with the property.

4.2 With written notice to the owner or occupant of the property, the District may assign, change, or reassign civic addresses where necessary to resolve potentially confusing numbering discontinuities or irregularities and to insure adequate supply of civic addresses for existing and future development.

### **5.0 CIVIC ADDRESS REQUIREMENT**

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5.1 Each building must be assigned a unique civic address which will be different from the civic address on other buildings situated on other properties.

### **6.0 DISPLAYING THE CIVIC ADDRESS**

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6.1 The property owner is responsible to properly and permanently affix the civic address on the building within 90 days of receiving the number or numbers as follows:

- (i) If engineering grade or better reflective material is used, then each number must be at least 6.5 cm in height.
- (ii) If engineering grade reflective material is not used, then each number must be at least 15 cm in height and must contrast sharply with any background colour.
- (iii) The civic address must be between 1 and 2 metres above grade and must be visible from all directions on the street and clear from any vegetation or other obstruction that may block its view.
- (iv) Numbers must be displayed as numbers and not text.

6.2 For buildings which are greater than 10 metres from the street or where the numbers are not visible from all directions on the street, the following also applies:

- (i) In addition to the civic address on the building, a duplicate set of numbers must be permanently displayed beside the driveway at the intersection with the street to which the civic number applies.
- (ii) The sign must meet the requirements as outlined in section 6.1.
- (iii) Extra signage may be required along the driveway to assist in locating the building.

6.3 If more than one property or building is accessed by a common driveway:

- (i) Each civic address must be displayed at the street as described in Section 6.2.
- (ii) Individual civic numbers and/or unit numbers must be clearly posted on each building as described in section 6.1.

## **7.0 ALTERATION OF CIVIC ADDRESS NUMBERS**

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7.1 No owner of a building will display or cause to be displayed any other number than the civic number or unit number assigned by the Capital Regional District.

7.2 No person shall alter, renumber or change any civic address without first receiving permission from the Capital Regional District.

## **8.0 PENALTY**

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8.1 Any person found guilty of a contravention of this bylaw is punishable in accordance with the Offence Act, and subject to a minimum \$50.00 fine.

8.2 A separate offence shall be deemed to be committed upon each day on which the contravention occurs or continues

## **9.0 INCORPORATION OF THE SCHEDULE**

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9.1 Map numbered as Schedule “A” is attached hereto and is hereby made a part of this bylaw.

## **10.0 REPEAL**

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10.1 Bylaw No. 3169 “Civic Addressing Bylaw (Malahat) No 1, 2004” is hereby repealed.

## 11.0 CITATION

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11.1 This bylaw may be cited for all purposes as the “Civic Addressing Bylaw (Juan de Fuca Electoral Area), No. 1, 2004”.

READ A FIRST TIME THIS 29<sup>th</sup> day of September, 2004

READ A SECOND TIME THIS 29<sup>th</sup> day of September, 2004

READ A THIRD TIME THIS 29<sup>th</sup> day of September, 2004

ADOPTED THIS 29<sup>th</sup> day of September, 2004

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Chair

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Secretary

